

# Risk Assessment

Assessing the risks at any event/activity is essential. This risk assessment has been pre-populated with a non-exhaustive list of some key hazards that apply to most events and activities. Consideration must be given for additional control measures that may be required for these hazards, along with any other hazards that are specific to the type of event/activity. These may include the use of any special equipment, health and safety and access needs for disabled children/adults.

Name and role of Lead Adult	Name of other adult supervisors	Date of risk assessment
Steve Turnbull Head Coach	NA	1 June 2020
Name of Event/Activity	Number of Children	Date(s) of Event/Activity
Covid 19 Singles Play	NA	From the 2 June 2020

Hazard	Who at risk	Control Measures	Action by who?	Action When
Spread of Covid 19	<p>Staff, members, visitors and players to the courts.</p> <p>Vulnerable groups- Elderly, pregnant workers, those with underlying health conditions.</p> <p>Anyone else who physically comes in contact with other</p>	<p><u>The Main Gate/Barrier</u> The first person to arrive should open the gate/barrier and ensure it is left open. They should then sanitise their hands using sanitiser provided by themselves.</p> <p>The last person to leave the facility must close and lock the gate/barrier. They should then sanitise their hands using sanitiser provided by themselves.</p> <p><u>Indoor Building</u> This will remain closed.</p> <p><u>Defibrillator</u></p>	Steve Turnbull	

<p>people in relation to your business.</p>	<p>Located in the entrance to the indoor building. Members who have a key may have access to this in an emergency. If a defibrillator is required when no members are present the nearest defibrillators are situated in Airmyn and Hook.</p> <p><u>Portaloo</u> This is available for emergency use only and not for routine use to reduce the risk of spreading infection. Each individual player is responsible for sanitising the portaloo after use.</p> <p><u>Sanitiser Stations</u> These are provided for sanitisation of all players on entry to the court facilities. There are 2 sanitising stations which are located inside the entrance to the Astro/Hard Courts and inside the entrance to the Clay Courts.</p> <p>Players are encouraged to provide their own sanitiser/cleaning supplies/gloves to be used during play and when leaving the courts.</p> <p><u>One Way System</u> There will be a one-way system in place to be used when entering and leaving the courts which will be clearly signed to minimise contact between players. <b>This is no longer applicable but players are to be mindful of others and ensure the 2 metre rule is kept at all times.</b></p> <p><u>All Access Gates to Courts to Remain Open</u> Gates will be fixed in an open position to reduce the amount of surface contact needed and reduce the spread of infection.</p> <p>Where possible these will be cable tied or held open with appropriate strapping. <b>This is no longer applicable. Players are advised to use hand sanitiser after touching the gate</b></p> <p><u>Online Booking System</u> Players are to ensure they have booked their court prior to attending the site. They must also remain in the car until their court becomes available. If not travelling by car, they are to wait in the carpark an appropriate distance from other waiting players. <b>This is no longer applicable however players should ensure a safe distance when players are vacating the court.</b></p> <p>Staggered start times will be enforced to minimise contact between players during change over and players are also asked to leave the court 5 minutes prior to their end time. <b>This is no longer applicable, players must finish promptly and if waiting are to stand at a safe distance for the players to vacate the court.</b></p> <p>Matches should be singles only, doubles is only permitted with members of your own household. There must be no change of ends during play. <b>This is no longer applicable, doubles is now</b></p>		
---	--	--	--

permitted, please refer to the players guidance notes on the LTA website to ensure safe distancing. Change of ends is now permitted.

The Online Court Booking System will be updated with the Hard and Astro becoming available.

Court Closures  
Adjacent courts have been closed to minimise the risk of players not being able to main safe distancing whilst playing. Also to minimise the risk of mixing of tennis balls between players from different households. Hard and Astro Courts to be opened see below how this will be structured.

Astro/Hard Courts  
Court signage must be strictly adhered to.

There must be no change of ends during play. **No longer applicable**

Courts must be vacated 5 mins prior of the players end time to minimise contact between players. **No longer applicable players must leave the court promptly any waiting players must do so from a safe distance.**

**As the Hard and Astro courts are in banks of two this is how they will operate. 1 hard and 1 astro court will be for singles only as this will ensure not more than 6 people are within the perimeter fencing which follows government guidelines. 1 hard and 1 astro will be available for Singles and Doubles. Players who wish to play singles only will be asked to book the singles court where possible to ensure doubles can be played for those who wish to do so. However singles is still permitted on the doubles court if the adjacent court is already booked.**

Clay Courts  
Court signage must be strictly adhered to. **The Clay courts should be used for those who are still apprehensive regarding social distancing as only 2 courts will be in operation both of which are fenced in.**

There must be no change of ends during play. **No longer applicable**

Courts must be vacated 5 mins prior of the players end time to minimise contact between players. **No longer applicable players must leave the court promptly any waiting players must do so from a safe distance.**

All clay court equipment to be stored in the container with the exception of surplus clay, 2 x clay court brushes and 1 x line brush.

		<p>Brushes to be used by coaches only unless the player has latex gloves or sanitizer (these would need to be provided by themselves).</p> <p><u>Coaching</u>  Players receiving coaching must, on arrival, wait in their car until the previous individual player has vacated the court. <b>Not applicable but please ensure the player leaves the court before coming on to play.</b></p> <p>Only the coach is to handle the tennis balls. <b>No longer applicable however if the player can use precautions as they wish. Hand sanitiser is recommended throughout the session as well as avoiding touching face.</b></p> <p>If serving is to be done, the player must either, provide their own tennis balls or bring their own latex glove for use on the non-dominant hand. <b>No longer applicable but please ensure sanitiser is used after play.</b></p> <p>Only the coach is to collect the tennis balls at the end of the session. <b>No longer applicable but players should use sanitiser after doing so.</b></p> <p>All coaches to read coaching guidance provided by the LTA, please see separate document. <b>Coaches must read the updated advice on the LTA website. Group coaching will commence shortly more details to follow.</b></p> <p><u>Player Guidance</u>  All players must read the players guidance notes on the LTA website prior to play. PLEASE NOTE NO CHANGE OF ENDS WILL BE ENFORCED AT GOOLE TC. <b>Players must read updated advice on the LTA website, change of ends rule no longer applicable.</b></p>		
--	--	---	--	--

<b>Name of Head Coach:</b> <b>Steve Turnbull</b>	<b>Signature:</b>	<b>Date:2/6/2020</b>
---	-------------------	----------------------

**Name of Westfield Banks Director:**  
Jo Earl

**Signature:**

**Date:2/6/2020**